LAHORE HIGH COURT, LAHORE

[CENTRAL EXAMINATION SECRETARIAT] CONTACT NO. 04299212951 (EXT:329)

LAHORE HIGH COURT, LAHORE
CENTRAL EXAMINATION SECRETARIAT

No. 856 ***/ DE / CES*** ***Dated:*** 07 ***November, 2026***

CIRCULAR

SUBJECT: REQUIREMENT OF PRIOR WRITTEN INTIMATION FOR APPEARING IN OPTIONAL PAPER-V (ACCOUNTS) IN DEPARTMENTAL EXAMINATIONS FOR CIVIL JUDGES-CUM-MAGISTRATES

It is brought to the notice of all Judicial Officers across the District Judiciary in Punjab that ***Rule 6(B)(3)*** *of the Punjab Civil Judges Departmental Examination Rules, 1991 explicitly mandates that a Civil Judge-cum-Magistrate who intends to appear in the optional subject of Accounts in any upcoming departmental examination* ***shall inform the Departmental Examination Committee in writing at least three (03) months prior to the commencement of such examination.***

2. In order to facilitate judicial officers in submitting their written intimations strictly within the prescribed time, attention is drawn to the decision of the Hon'ble Departmental Examination Committee in its meeting dated ***26.11.2018****, which established the following tentative schedule for conducting departmental examinations twice a year:*

- ***First Departmental Examination:*** *To commence on Monday of the 1st week of March each year.*
- ***Second Departmental Examination:*** *To commence on Monday of the 1st week of November each year.*

3. All concerned officers are advised to treat the above schedule as a tentative roadmap for planning the submission of their written intimations for Paper-V (Accounts) or whatever the case may be. However, it is explicitly clarified that the ***Lahore High Court, Lahore reserves its absolute right to alter or modify the schedule*** *as per administrative exigencies. Whenever any change in*

*schedule occurs, candidates shall be formally notified in accordance with **Rule 5** of the Punjab Additional District and Sessions Judges Departmental Examination Rules, 2014 and the Punjab Civil Judges Departmental Examination Rules, 1991.*

4. Accordingly, all eligible Civil Judges-cum-Magistrates who intend to appear in or avail their chance for the optional Accounts paper in any upcoming departmental examination are directed to ensure strict adherence to the mandatory three-month advance written intimation requirement to enable the Secretariat to streamline all necessary examination arrangements smoothly.

USMAN ALI AWAN
Secretary (Examinations)

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Copy forwarded for information and necessary action to:

1. *All the District & Sessions Judges in Punjab, with the request to circulate this Circular among all the Additional District and Sessions Judges and Civil Judges-cum-Magistrates serving under their administrative control.*

2. *The Director General, Punjab Judicial Academy, New Campus, Kala Shah Kaku.*

3. *The Additional Registrar (IT), Lahore High Court, Lahore, with the request to upload this Circular on the official website of the Lahore High Court for information of all concerned.*

4. *The Additional Registrar (C.S.) /SPS/P.A to All the Members of the Hon'ble Departmental Examination Committee For Lahore High Court Establishment and District Judiciary.*

6. *Office copy.*

Secretary (Examinations)